

**Journaling tips**

Set the tone for yourself and your team.

Define your vision and values, share those with your team.

Did you find the team to be responsive and open?

What action did you take? \_\_\_\_\_

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Was the team responsive? \_\_\_\_\_

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How did you feel before, during and after? \_\_\_\_\_

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**Pro tip**

Your team looks to and takes cues from you. Setting a positive tone will create positive culture and collaboration.